

Fancy Delivery UK  
Gopuff  
Unit 1  
Fourth Way  
Wembley  
HA9 0JL

8 February 2022

Our Ref: 23513

Dear Sir/Madam,

**Licensing Representation to the Initial Application for the Premises Licence at Gopuff, Unit 1, Fourth Way, Wembley, HA9 0JL**

I certify that I have considered the application shown above and I wish to make a representation that the likely effect of the grant of the application is detrimental to the Licensing Objectives for the reasons indicated below.

**An officer of the Licensing Authority, in whose area the premises are situated, who is authorised for the purposes of exercising its statutory function as a 'Responsible Authority' under the Licensing Act 2003.**

**The application has been made for a new premises licence under section 17 of the Act.**

The Licensing Authority representations are primarily concerned with the four licensing objectives;

- the prevention of crime and disorder;
- public safety;
- the prevention of public nuisance; and
- the protection of children from harm.

*The Licensing Authority require the following points to be included in the operating schedule or added as conditions on the premises licence. This has taken into consideration the proposed conditions but have been reworded for the purpose of clarity and ease of understanding:-*

1. CCTV shall be installed and maintained in a good working condition and recordings shall be kept for 31 days and shall be made available to police and authorised Officers from Brent Council upon request.
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2. CCTV camera shall be installed to cover all the entrances and exits of the premises and further cameras installed to cover the loading bay area.
  3. A member of staff trained in the use of the CCTV system shall be available at the premise at all times that the premises are open for trading.
  4. The CCTV system shall display on any recordings the correct date and time of the recording.
  5. The CCTV system shall be capable of obtaining clear facial recognition images and a clear head and shoulder image of every person entering or leaving the premises.
  6. The Licence holder /DPS/Manager shall inspect and test that the CCTV is operational and working correctly on a weekly basis. A signed and dated record of the CCTV examination and any findings shall be kept on the premises and made available to the police and authorised officers of the Local Authority on request.
  7. All sales of alcohol are for delivery only. Members of the general public must not be allowed access to the premises in order to buy, collect, browse or be supplied directly with alcohol at any time.
  8. An incident log shall be kept at the premises, and made available for inspection on request to an authorised officer of Brent Council or the Police, which will record the following:
    - (a) all crimes reported to the venue
    - (b) any complaints received
    - (c) any incidents of disorder
    - (d) any faults in the CCTV system or searching equipment or scanning equipment
    - (e) any refusal of the sale of alcohol
    - (f) any visit by a relevant authority or emergency service.
  9. At the time the order is placed, a declaration will be required from the person placing the order that the person is over '18 years of age'.
  10. A "Challenge 25" policy shall be adopted and adhered to at all times. If the driver considers the recipient of alcohol appears under 25, recognised photographic identification to be requested before any alcohol is given to the recipient.
  11. Acceptable of proof of age shall include identification bearing the customer's photograph, date of birth and integral holographic mark or security measure. Suitable means of identification would include PASS approved proof of age card, photo-card driving licence and passport. No ID – No delivery.
  12. Drivers shall not deliver to any person anywhere other than that at the residential/business address given when the order was placed. There shall be NO deliveries made to any open/public spaces.
  13. Alcohol will only be delivered to the person who placed the order and whose name appears on the credit/debit card.
  14. All delivery drivers shall be a minimum of eighteen (18) years of age.
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15. A copy of the premises licence summary including the hours which licensable activities are permitted shall be visible from the outside of each entrance to the premises.
16. Staff training must take place at least every six months, be documented and based on legislation and operating procedures. All training shall be signed and dated and a copy of such records will be available for inspection by Police and Local authority enforcement officers.
17. All riders shall wear high visibility coloured clothing to ensure they can be seen

In order for the Licensing Authority to withdraw this representation, it will be necessary for you to confirm in writing that your client is willing to accept the above conditions.

I look forward to hearing from you soon.

Yours faithfully



Susana Figueiredo  
Licensing Inspector  
Regulatory Services

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